



# NATURE'S NURSERY

## Day Nursery and Pre-School



### Registration Form

<b>1. Child Details</b>		
Name of child:		
Usually known as:	Date of Birth:	Sex:
Home Address:		
<b>2. Parental Details - Contact Details Parent or Guardian(s)</b>		
Name 1:		
Relationship:	Occupation:	Email address:
Home tel. number:	Work tel. number:	Mobile tel. number:
Home address (if different from above)		
Work address:		
Name 2:		
Relationship:	Occupation:	Email address:

Meridian House, London Road, Sunninghill, Ascot, Berkshire, SL5 0PL

Tel: 01344 625070

[ascot@natures-nursery.co.uk](mailto:ascot@natures-nursery.co.uk)



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Home tel. number	Work tel. number:	Mobile tel. number:
Home address (if different from above):		
Work address:		
3. Medical Information:		
Emergency Contacts:		
Name:	Relationship:	Tel: number
Child's Doctor:		
Name:	Tel: number	
Surgery Address:		
Is your child up to date with all immunisations:		
Yes/no	Details:	
Special dietary requirements, health issues or allergies:		
Do you agree that we can administer prescribed or unprescribed medication such as Calpol for the reduction of temperature before contacting you for assistance		
Yes/no		

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Signed.....Date.....

Name.....

**4. Placement Details – (please write in yes or no)**

	am	Pm
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Start Date preference		

**5. Confirmation of Application**

I enclose £50.00 (non refundable) registration fee and £200.00 (refundable) deposit (failure to pay this within 7 days will void application). Please make cheques payable to 'Nature's Nursery Ltd.

Yes/no

I have read Nature's Nursery's Terms and Conditions and agree to comply with them.

Yes/no

These terms and conditions together with the Nature's Nursery signed application form your agreement with Nature's Nursery for providing nursery care for your child. By signing this agreement you are agreeing to comply with these terms and conditions and Nature's nursery policies and procedures which have been made available to you.

Signed.....Date.....

Name.....



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### Activities Offered at Nursery

To ensure children get the opportunity to learn and develop as much as possible, Nature's Nursery works in partnership with local activity providers. Please be aware that prices might be reviewed by the local providers and activities are subject to availability.

#### **Monday Morning:**

Spanish Lessons – Available from the baby room and up to Pre-School, children are exposed to the Spanish language via music and movement. Company: Baby Loves Spanish.  
Price: £60 for 10 lessons, term time only. Fees are payable in advance and for the whole term.

Swimming – Available for children aged between 3 and 5. Instructors help children become familiar and confident in water.

Location: Heathfields School, children are taken to location with nursery vehicle.

Company: Frogs and Friends.

Price: £100 for a term

#### **Tuesday Morning:**

French Lessons – Available for all children at the nursery, the French teacher teaches the basic of French through songs and stories.

Company: Chattertots Francais.

Price: £59 for 10 lessons, term time only. Fees are payable in advance for the whole term.

#### **Tuesday Afternoon:**

Ballet lessons – Available for children aged 2 and over. Our Ballet Teacher teaches the children basic ballet moves.

Company: Boogie Ballet.

Price: £3.50 per lesson, term time only. Fees are payable in advance for the whole term.

#### **Wednesday Morning:**

Sport lessons – available for children aged 3 and over. Children learn the basics of rugby, volleyball, basketball, football, tennis, etc.

Company: In2Sport

Lessons are paid for by the nursery.

#### **Thursday Morning:**

Teddy Tennis – Available for children aged 2. Our instructor helps the children learn the basis of Tennis. Equipment is provided during lessons.

Location: Victory field, children are taken to location with nursery vehicle.

Company: Teddy Tennis.

Price: £7 per lesson, fees can be paid per lessons or term in advance.

We welcome parents' input as to which activities the nursery can offer, please let us know if you have any suggestions ☺

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### TERMS AND CONDITIONS

1. To register your child at the nursery, a non-refundable registration fee of £50.00 is payable for each child registered and a £200.00 refundable deposit, which will be deducted off of your last month's fees with us.
2. Minimum attendance is two half days or one full day, as this helps your child to settling in.
3. Prices quoted are for full attendance: 8am to 6.00pm (£66 for under 3s and £60 for over 3s); 8am to 1pm or 1pm to 6 pm (£38 for under 3s and £35 for over 3s). Fees are revised every year.
4. Fees include: breakfast, lunch, afternoon tea, milk and snacks. Parents are to supply formula milk, nappies and any creams.
5. Fees are fully payable during the nursery closure periods, bank holidays and when your child is absent. We can book extra sessions but, unfortunately, we cannot swap days.
6. All fees are payable monthly in advance on the first day of each month by standing order or BACS using telephone-banking methods. We do not accept cash or cheques.
7. We reserve the right to charge a late fee if accounts are outstanding by the 7<sup>th</sup> of the month and to exclude your child from the nursery if fees are not settled by the 14<sup>th</sup> of the month.
8. If you are dropping off or collecting your child outside of the core hours there will be a further charge for this and it has to be booked in 24 hours beforehand.
9. Late collection will incur a surcharge that will be billed every 15 minutes or part thereof.
10. We participate in employer schemes (Vouchers and Nursery Grant Schemes).
11. At least one calendar months' notice is given of any revision of fees.
12. One calendar months' notice of termination of place is required in writing should you wish to withdraw your child.
13. Nature's Nursery is fully insured and our Employer's Liability and Public Liability Insurance policies are displayed on our notice board.

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14. If your child becomes ill during a nursery session the nursery will contact the parent/guardian or emergency contact indicated on the registration form.
15. If your child is suffering from a communicable illness your child should not be brought to nursery until such time as the illness has cleared.
16. If your child is absent from the nursery the manager needs to be informed.
17. We will work with parents/guardians to provide suitable food for children with special dietary requirements.
18. Nature's Nursery will be taking photographs to provide parents with evidence of learning.
19. We are under obligation to report to the OFSTED Safeguarding Team any incident where we consider a child may have been put at significant risk.
20. Please see our notice for our complaints procedures should that be necessary.